

ACC Registration & Processing

Contact details for Provider Registration

Enter web site: www.acc.co.nz

Go to 'For providers'

Go to 'How to work with ACC'

Download forms for provider registration

ACC forms required for claiming and invoicing.

ACC 45 Injury Claim Form

ACC 40 Invoice Form

Freepost envelopes.

Forms can be ordered on 0800 802 444

Use your provider number for identification eg. AA12345 becomes 12345 for ordering purposes.

ACC 45s

Post daily to ensure claims registered. Use freepost envelopes.

Form must be completed in full.

'What you were doing' – Must state what happened including injury side and site eg. Left leg. It usually requires a point of impact to be classed as an accident for example - fell and landed awkwardly hurting left ankle.

Read codes must be correct eg 'SE40.' is not the same as 'SE40' don't forget the dots!!

ACC 40s Invoicing ACC

When completed these are posted to Northern Processing Centre
PO Box 90341
Auckland Mail Centre

Ensure GST number present on forms. Stamp may be used but make sure you stamp all copies.

Procedure Claiming

Common codes used for invoicing are:

- NCON
- MB1-4 treat burn or abrasion
- MT1 Crepe bandage for simple soft tissue
- MW1 Closure of wound simple

NOTE: NCON is the only code that may be used more than once.
Others may only be used on the first visit that you claim.